

Terms of Reference
Capacity Building and Development of National Health Accounts for Sri Lanka:
2019 – 2022

1. Background

National Health Accounts (NHA) estimates are key to tracking and monitoring health expenditure trends in a country and is an important tool to indicate how a country is spending its health resources.

Ministry of Health Sri Lanka has published 3 National Health Accounts reports previously as follows:

1. Sri Lanka National Health Accounts – 2013 (published in 2016)
https://www.health.gov.lk/wp-content/uploads/2022/08/Sri-Lanka-National-Health-Accounts-2013_compressed.pdf
2. National Health Accounts Sri Lanka – 2014, 2015, 2016 (published in 2018)
<https://www.health.gov.lk/wp-content/uploads/2022/08/National-Health-Accounts-2014-15-16-D8-Justified.pdf>
3. National Health Accounts Sri Lanka – 2017 and 2018 (published in 2022)
<https://www.health.gov.lk/wp-content/uploads/2022/08/National-Health-Accounts-Sri-Lanka-Final-version-23.06.2022.pdf>

However, due to recent staff turnover, the Ministry of Health, Sri Lanka no longer has the capacity of producing regular NHAs.

2. Purpose

The purpose of this Request For Proposal (RFP) is to identify a suitable team of experts/ agency to conduct capacity building for identified officials of the Ministry of Health (MoH) and to develop NHA for Sri Lanka for the years 2019, 2020, 2021 and 2022. The team should consist of at least 2 members. The selected contractual partner is expected to design and conduct NHA training for MoH officials (approx. 10 in number) and guide the relevant officials to collect, analyze and publish NHA reports for the years 2019, 2020, 2021 and 2022.

3. Methodology

The selected contractual partner is expected to engage in the following in close collaboration with WHO Sri Lanka and Additional Secretary (Medical Services), the MoH focal point for NHA production;

A. NHA capacity building

- i. Design a capacity building programme for identified MoH officials (approx. 10 persons to be identified by MoH) - WHO standard accounting approach of Health Accounts (SHA) 2011, methods and approaches such as COVID-19 and PHC expenditure tracking, and hands on training on WHO's Health Accounts Production Tool (HAPT) should be essential components of the capacity building programme.

This training could be conducted in 2 phases as a) introductory training which includes SHA guidelines, HAPT and data source recognition and collection of data, b) hands on training on data processing and using HAPT tool for production of NHA and development of reports.

- ii. Conduct face-to-face (physical) trainings as per the above developed capacity building programme
- iii. Produce a summary report of activities conducted with pre and post evaluation of the knowledge and competencies of the participants

B. NHA development

With the support of the identified MoH officials;

- i. To clearly map the data sources and flow of the required data for the production of the NHA estimates in Sri Lanka
- ii. To obtain the relevant data for years 2019, 2020, 2021 and 2022
- iii. To conduct the health accounts estimation process using the WHO HAPT
- iv. To develop a detailed report to be published with the results – similar to previous reports published by MoH

4. Expected outputs

1. Conduct of the NHA capacity building programmes and develop a summary report of activities conducted with pre and post evaluation of the knowledge and competencies of the participants and a compilation of all training materials
2. A detailed map of the data sources and flow of the required data for the production of the NHA estimates in Sri Lanka
3. Health Accounts estimates using HAPT for 2019, 2020, 2021 and 2022 for GHED
4. Detailed NHA report for 2019, 2020, 2021 and 2022 (similar to the previously published NHAs)
5. Short report with trend analysis of key parameters/ indicators from NHA studies from 2013 – 2022
6. Policy brief highlighting the key results and policy implications from NHA 2019, 2020, 2021 and 2022

5. Specific requirements of the contractual partner

The contractual partner should identify a team of experts with the relevant skills, expertise and experience to fully conduct the proposed activity and deliver all the specified deliverables within the expected timelines. The team should have the following qualifications/ skills and experience;

a. Education

- The team lead should have a post graduate degree in public health/ economics/ statistics, or in another relevant field
- At least one other team member should have a bachelor's degree in in public health/ economics/statistics, or in another relevant field

b. Experience

- The team lead should have at least 10 years of relevant experience in health accounts studies including experience in training and organizing capacity building activities in NHA
- At least one other member of the team should have 5 years of relevant experience in health accounts studies
- Team lead or any other member of the team should have past experience in working in South-East Asian countries
- Team lead or any other member of the team should have past experience in working in Sri Lanka

c. Technical skills and knowledge

- In-depth knowledge of health accounts under the SHA 2011 framework and health financing system
- In-depth knowledge of the WHO's Health Accounts Production Tool

d. Language

- Fluency in English (reading, writing, and speaking)
- At least one team member being able to converse in local language (Sinhala/ Tamil) will be an added advantage

6. Recommended presentation of the proposal

The technical proposal should contain the following details;

1. Profile of the agency/ institution/ team
2. Proposed methodology, including a realistic workplan with timelines
3. Composition of the team and team members' responsibilities. Please attach CVs of the team members, highlighting educational qualifications and experience in areas required for this work
4. Experience in carrying out similar studies. Please include previous relevant reports.
5. Proof of technical skills and knowledge (in-depth knowledge of health accounts under the SHA 2011 framework and health financing system and In-depth knowledge of the WHO's HAPT)
6. Details of language proficiency

The technical proposal will be evaluated as follows:

The team lead should have a post graduate degree in public health/ economics/ statistics, or another relevant field	5
At least one other team member should have a bachelor's degree in in public health/ economics/statistics, or another relevant field	3

The team lead should have at least 10 years of relevant experience in health accounts studies including experience in training and organizing capacity building activities in NHA	5
At least one other member of the team should have 5 years of relevant experience in health accounts studies	3
Team lead or any other member of the team should have past experience in working in South-East Asian countries	3
Team lead or any other member of the team should have past experience in working in Sri Lanka	3
In-depth knowledge of health accounts under the SHA 2011 framework and health financing system	5
In-depth knowledge of the WHO's Health Accounts Production Tool	15
Fluency in English (reading, writing, and speaking)	2
At least one team member being able to converse in local language (Sinhala/ Tamil)	1
Proposed methodology for conducting capacity building and development of NHA 2019 – 2022	25
TOTAL	70

The financial proposal should be submitted as per details provided in the RFP. 30% of the total evaluation will be allocated to the financial proposal.

7. Timelines

Expected start date: 10 April 2024

Expected end date: 31 December 2024

8. Place of assignment

Colombo, Sri Lanka