



The Director-General of the World Health Organization presents his compliments to the Member States of the South-East Asia Region and has the honour to refer to Rule 49 of the Rules of Procedure of the Regional Committee for South-East Asia and to the Code of Conduct for the Nomination of the Regional Director of the South-East Asia Region of the World Health Organization (the “Code of Conduct”) adopted by the Seventieth session of the Regional Committee for South-East Asia.

In accordance with Rule 49(a), not less than six months before the date fixed for the opening of a session of the Committee at which a person is due to be nominated as Regional Director, the Director-General shall inform each Member of the Region that he will receive proposals of names of candidates for nomination by the Committee as Regional Director. Such proposals shall be sent to the Director-General so as to reach him not less than twelve weeks before the date fixed for the opening of the session.

In this regard, the Director-General has the honour to draw the attention of Members of the Region to the following points:

- (1) Any Member of the Region may, in accordance with Rule 49(b), propose the name of one person from within the Region who has indicated a willingness to act as Regional Director, submitting with the proposal particulars of the person’s qualifications and experience.
- (2) The standard form for a Curriculum Vitae, as set out in Annex 2 to the Code of Conduct, must be used by Member States proposing persons for the post of Regional Director as the sole document to be submitted. The Curriculum Vitae of each candidate must be limited to 3500 words and also be submitted in electronic format in order to enable the Director-General to verify that this limit is not exceeded.
- (3) Proposals should be enclosed in a sealed envelope bearing the reference “RD SEARO 2023” and addressed to:

Director-General
c/o World Health Organization – Office of the Legal Counsel
Office 7058
20, Avenue Appia
1211 Geneva 27
Switzerland

No other form of address should be used.

(4) In order to ensure safe receipt of proposals, it is recommended that proposals be sent by registered mail or hand delivered to the above address, with a request for receipt of delivery and that an additional copy be sent electronically to the following address: rdnomination@who.int.

(5) Proposals should be communicated or dispatched in such a manner as to arrive at the headquarters of the Organization not later than **Friday, 4 August 2023** at 18:00 Central European Time.

As provided by Section B.II of the Code of Conduct, after the Director-General has dispatched copies of all proposals for nomination as Regional Director in accordance with Rule 49(d) of the Rules of Procedure:

(1) The Director-General will open on the website of WHO a password-protected question-and-answer web forum open to all Members in the South-East Asia Region and the candidates who request to participate in such a forum. When submitting proposals, Members of the Region are therefore kindly invited to indicate whether the person proposed for the post of Regional Director is willing to participate in the question-and-answer web forum. A password and instructions related to the use of the web forum will be provided at the time the Director-General informs Member States of the proposals received.

(2) The Regional Office will post on its website information on all candidates who so request including their curricula vitae as received from Members, as well as their contact information. The website will also provide links to individual websites of candidates upon request. Each candidate will be responsible for setting up and financing her/his own website. When submitting proposals Members of the Region are kindly invited to indicate whether the person proposed for the post of Regional Director is willing to post his or her curriculum vitae and contact information, as well as links to his or her individual website, if applicable, on the website of the Regional Office.

Further information on the nomination process and the applicable rules and decisions will be made available on the Regional Office's website in due course.

The Director-General takes this opportunity to renew to the Members of the South-East Asia Region the assurance of his highest consideration.

GENEVA, 21 April 2023