

# Guide to using Questionnaire Design Studio (QDS) eQuestionnaire Materials

Contained in the QDS file, there are three formats of the core questionnaire modules from the BBSG (Blue Book). The files are:

1. The full survey and screening modules, which contains all core modules and questions in the Questionnaire Modules. Consider using these files if screening and interview administration will occur on a single tablet, in a single area, or with a single staff member.
  - QDS\_EQuestionnaire\_Screening\_Interview En Script.RTF
  - QDS\_EQuestionnaire\_Screening\_Interview.QDS
  - QDS\_EQuestionnaire\_Screening\_Interview \_ACASI.QSI
2. The screening modules only from the core Questionnaire Modules. Consider using this when a participant will be screened in one area or by one person and then taken to another area or staff member for interview oversight and administration. If using this file also use the file interview files in #3 below.
  - QDS\_EQuestionnaire\_Screening En Script.RTF
  - QDS\_EQuestionnaire\_Screening.QDS
  - QDS\_EQuestionnaire\_Screening\_ACASI.QSI
3. The interview modules only from the core Questionnaire Modules. Consider using this when a participant will be screened in one area or by one person and then taken to another area or staff member for interview oversight and administration. If using this file also use the file interview files in #2 above.
  - QDS\_EQuestionnaire\_Interview En Script.RTF
  - QDS\_EQuestionnaire\_Interview.QDS
  - QDS\_EQuestionnaire\_Interview \_ACASI.QSI

The files ending in .RTF are the interview script, which allows an interviewer to see the questions and answer options outside of the QDS system.

The files ending in .QDS contain the questions, answers, skip patterns, restrictions, and other elements of the questionnaire. If you would like to alter the questions or answer options in any way, this is the file you use.

The files ending in .QSI are the ACASI interview files. When opened, they take you to the interview interface that participants and interviewers will work from.