

# **India's Comments on the Draft Framework of Engagement with Non-State Actors (EB136/5)**

16 February 2015

## **ANNEX DRAFT OVERARCHING FRAMEWORK OF ENGAGEMENT WITH NON-STATE ACTORS**

### **INTRODUCTION**

1. The overarching framework for engagement with non-State actors and the WHO policy and operational procedures on management of engagement with non-State actors apply to all engagements with non-State actors at all levels of the Organization,<sup>1</sup> whereas the four specific policies and operational procedures on engagement are limited in application to, respectively, nongovernmental organizations, private sector entities, philanthropic foundations and academic institutions. **This overarching framework and four specific policies shall govern WHO's all types of engagement with non-State actors including alliance or collaboration or partnership irrespective of any existing policies.**

### **ENGAGEMENT: RATIONALE, PRINCIPLES, BENEFITS AND RISKS**

#### **Rationale**

2. The health landscape has become more complex in many respects; among other things, there has been an increase in the number of players in global health governance. Non-State actors play a major role in all ~~many~~ aspects of global health. ~~and WHO can only fulfil its leadership role in global health and its mandate if the Organization proactively engages with Member States, other international organizations and non-State actors. In support of this aim, WHO engages with non-State actors to~~ **fulfill its constitutional mandate to act as the directing and coordinating authority** for the advancement and protection of public health ~~in order to foster the use of non-State actors' resources (including knowledge, expertise, commodities, personnel and finances) in favour of public health and to encourage non-State actors to improve their own activities to protect and promote public health.~~

3. The functions of the WHO, as set out in Article 2 of its Constitution, include: to act as the directing and coordinating authority on international health work; to establish and maintain effective collaboration with diverse organizations; and to promote cooperation among scientific and professional groups which contribute to the advancement of health. The Constitution further mandates the Health Assembly or the Executive Board, and the Director-General, to enter into specific engagements with other organizations.<sup>2</sup> WHO shall, in relation to non-State actors, act in conformity with its Constitution and any relevant resolutions of the Health Assembly as well as those of the United Nations General Assembly or the Economic and Social Council of the United Nations, if applicable.

4. The objectives of WHO's engagement with non-State actors are to promote ~~global~~ **public** health as articulated in WHO's **Constitution** and General Programme of Work and to support implementation of the Organization's policies and recommendations **as well as technical norms and standards including guidelines** as decided by the governing bodies; ~~or, as well as the application of WHO's technical norms and standards.~~

Such a ~~proactive and~~ constructive engagement with non-State actors at global, regional and country levels, ~~in mutual respect and trust~~, also calls for a number of measures of caution. In order to be able to strengthen its engagement with non-State actors, **where appropriate**, for the benefit of global public health ~~and in the interest of all actors~~, WHO needs simultaneously to strengthen its **framework for**

**engagement to avoid, or where unavoidable appropriately managed** ~~management~~ of the associated potential risks. This requires a robust framework for engagement that **governs** ~~encourages and increases~~ **the** involvement but serves also as an instrument to identify the risks, balancing them against the expected benefits, in order to ~~while protecting and preserving~~ WHO's integrity and reputation. In this way WHO will manage its engagements with non-State actors ~~actively~~ effectively and transparently.

## Principles

6. WHO's engagement with non-State actors is guided by the following overarching principles. Any engagement should :

- (a) demonstrate a clear benefit to public health;
- (b) respect the intergovernmental nature of WHO, where the decision-making by WHO's governing bodies is the exclusive prerogative of Member States;
- (c) ~~support and enhance~~ **should not compromise** the scientific and evidence-based approach that underpins WHO's work;
- (d) protect WHO's **from any undue influence in particular the process of evidence and information gathering, in elaborating regulatory frameworks and treaties,** setting norms and standards, **as well as policy implementation** ~~from any undue influence~~;
- (e) avoid compromising WHO's integrity, independence, credibility and reputation;
- (f) be actively **avoid, or where unavoidable, appropriately manage both actual and perceived conflict of interest as well as to** ~~managed so as to~~ mitigate any other form of risk to WHO ~~(including conflicts of interest)~~;
- (g) be conducted on the basis of transparency, openness, ~~inclusiveness~~, accountability, integrity and ~~mutual respect~~.

## Benefits of engagement

7. WHO's engagement with non-State actors can bring important benefits to global public health and to the Organization itself. For this reason, WHO engages extensively with non-State actors. Engagements range from major, longer-term collaborations to smaller, briefer interactions. Some engagements focus on the benefits that non-State actors can bring to the work of WHO, whereas others focus either on (i) the influence that WHO can have on non-State actors to enhance their impact on global public health or to influence the social, economic and environmental determinants of health or on (ii) enabling WHO to fulfil its directing and coordinating role in global health.

## Risks of engagement

8. WHO's engagement with non-State actors can involve risks which need to be avoided or mitigated in accordance with WHO's risk management framework. Major risks relate to the occurrence of the following :

- (a) conflicts of interest;
- (b) undue or improper influence exercised by a non-State actor on WHO's work, especially in, but not limited to, **evidence and information gathering,** normative and standard-setting activities **as well as its implementation ;**
- (c) a negative impact on WHO's **integrity, independence,** reputation and credibility;
- (d) the collaboration being primarily used to serve the interests of the non-State actor concerned

- with limited benefits for WHO and public health;
- (e) the collaboration conferring an endorsement of the non-State actor's name, brand, product or activity;
- (f) the whitewashing of a non-State actor's image through an association with WHO;
- (g) a competitive advantage for a non-State actor.

## NON-STATE ACTORS

9. For the purpose of this framework, a non-State actor is an entity that is not part of any State or public institution. Non-State actors include nongovernmental organizations, private sector entities, philanthropic foundations and academic institutions.

10. **Nongovernmental organizations** are non-profit entities that operate independently of governments. They are usually membership-based, with non-profit entities or individuals as members exercising voting rights in relation to the policies of the nongovernmental organization, or are otherwise constituted with non-profit, public-interest goals. **The membership, governing or advisory bodies of the NGO shall not include private sector entities, individuals working for the private sector entities, philanthropic foundations or academic institutions which are not at arms length from the private sector entities including individuals working for such academic institutions or philanthropic foundations.** They shall be free from concerns, which are primarily of a private, commercial or profit-making nature. **Private commercial or profitmaking nature is assessed not only on the basis of the document of incorporation but also from its activities, governance structure, source of finance etc. NGOs shall not receive more than 30% of their financial resources from the private sector entities, philanthropic foundations or academic institutions which are not at arms length from the private sector entities.** They shall have the authority to speak for their members through their authorized representatives. They include grassroots community organizations, civil society groups and networks, faith-based organizations, professional groups, disease-specific groups, and patient groups.

11. **Private sector entities** are commercial enterprises, that is to say businesses that are intended to make a profit for their owners. The term also refers to entities that represent, or are governed or controlled by, private sector entities. This group includes (but is not limited to) business associations representing commercial enterprises, entities not "at arms' length"<sup>1</sup> from their commercial sponsors, and partially or fully State-owned commercial enterprises acting like private sector entities.

*Footnote to paragraph 11:* An entity is "at arm's length" from another entity if it does not take instructions and is ~~not~~ clearly **not** influenced in its decisions, **objectives and activities** by the other entity.

**International business associations** are private sector entities that do not intend to make a profit for themselves but represent the interests of their members, which are commercial enterprises and/or national or other business associations. For the purposes of this framework, they shall have the authority to speak for their members through their authorized representatives. Their members shall exercise voting rights in relation to the policies of the international business association.

12. **Philanthropic foundations** are non-profit entities whose assets are provided by donors and whose income is spent on socially useful purposes. They shall be clearly independent from any private sector entity in their governance, and decision-making, **objectives, programs and activities. Their programs and activities shall not further the commercial interest of the donor/donors.**

13. **Academic institutions** are entities engaged in the pursuit and dissemination of knowledge through research, education and training **as part of an university or public funded institutions. Academic institutions established by the private sector or the presence of private sector in the administration including governing and academic bodies would be treated as private sector**

**entities. Further if an academic institution receives more than 30 % of their total revenue from private sector entities or any funding from private sector in the area where it seeks engagement with WHO would be considered as private sector.**

14. For each of the four groups of entities above, the overarching framework and the respective specific policy on engagement apply. WHO will determine through its due diligence if a non-State actor is subject to the influence of private sector entities such that the non-State actor has to be considered itself a private sector entity. **However to ensure consistency and certainty, if in its due diligence, the non-State actor fulfills one or more of the following criteria, such an entity shall be categorized as a private sector entity.** ~~If the decision making processes of a non-State actor remain independent of the private sector influence, WHO can decide to consider the entity as a nongovernmental organization, a philanthropic foundation or an academic institution, but may apply relevant provisions of the private sector policy, such as not accepting funding for normative work~~

- **Private sector entities including international business associations; philanthropic foundations and academic institutions not at arm's length from the private sector entities, are present in the membership or governing bodies or advisory bodies of the non-State actor.**
- **More than 30% of the non-State actor's revenue or funding is from private sector entities including international business associations; philanthropic foundations and academic institutions not at arm's length with the private sector entities.**
- **The activities and publications of the non-State actor to find out whether it promotes the interest of private sector entities against public health goals.**
- **The key office bearers of the non-State actor have significant past and present connections with private sector entities.**

## **TYPES OF INTERACTION**

15. The following are categories of interaction in which WHO engages with non-State actors. **Further, this Framework would also apply to WHO's any existing or future collaborations, partnership both hosted and external.** Each type of interaction can take different forms, be subject to different levels of risk and can involve different levels and types of engagement by the Organization.

### **Participation**

16. Non-State actors may attend various types of meetings organized by WHO. The nature of their participation depends on the type of meeting concerned.

(a) **Meetings of the governing bodies.** This type involves sessions of the World Health Assembly, the Executive Board and the six regional committees. Non-State actors' participation is determined by the governing bodies' respective rules of procedure, policies and practices as well as the section of this framework that deals with official relations or **accredited NGOs**.

(b) **Consultations.** This type includes any physical or virtual meeting, other than governing body sessions, organized for the purpose of exchanging information and views. ~~There are no limits imposed on non-State actors participation at such meetings.~~ **Participation of non-State actors in Consultations are subject to the corresponding mandate from the Governing Bodies and in absence of such mandate the consultation shall be carried out on web based platform and inputs received from NSAs shall be made publicly available.**

(c) **Hearings.** These are meetings in which the participants can present their evidence, views and positions and be questioned about them but do not enter into a debate. Hearings can be electronic or in person. All interested entities should be invited on the same basis. The participants and positions presented during hearings shall be documented **and shall be made publicly available.**

- (xx) **Meetings of Bodies for setting Norms, Standards and Policies (frameworks, strategies, plan of action, guidelines etc.): Private sector entities as well as non-State actors with links to private sector entities shall not be allowed to attend or participate in any WHO meetings including expert committee meetings or intergovernmental negotiations, involved in the formulation or setting of policies, norms, standards or guidelines.**

(d) **Other meetings.** These are meetings that are not part of the process of setting policies or norms, **standards (frameworks, strategies, plan of action, guidelines etc.)**; examples include information meetings, briefings, scientific conferences, and platforms for coordination of actors. **Participation of non-State actors will be subject to the corresponding mandate from the governing bodies requiring such meetings, and in absence of such a mandate, applicable rules, policies and procedures of the organization.** ~~There are no limits imposed on non-State actors' participation at such meetings.~~

17. WHO's involvement in meetings organized by a non-State actor can – subject to the provisions of this framework and the Organization's applicable rules, policies and procedures – consist of any one of the following possibilities:

- WHO jointly organizes the meeting with the non-State actor
- WHO cosponsors a meeting organized by the non-State actor
- WHO staff make a presentation or act as panelists at a meeting organized by the non-State actor
- WHO staff attend a meeting organized by a non-State actor.

## **Resources**

18. Resources can be funds, ~~personnel~~ or in-kind contributions. In-kind contributions include donations of medicines and other goods and free provision of services.

## **Evidence**

19. Evidence includes the gathering, analysis and generation of information, and the management of knowledge and research. **However, utmost care should be taken to ensure that gathering, analyses and generation of information and the management of knowledge and research is free from the conflict of interest. The Secretariat should always make available the evidence gathered with the cooperation of non-state actors for independent verification.**

## **Advocacy**

20. Advocacy is action to increase awareness of health issues, including issues that receive insufficient attention; to change behaviours in the interest of public health; and to foster collaboration and greater coherence between non-State actors where joint action is required.

## **Technical collaboration**

21. For the purpose of this framework, technical collaboration refers to other collaboration with non-State actors, as appropriate, in activities that fall within the General Programme of Work, including:

- product development
- capacity-building

- ~~support to policy making at the national level~~
- operational collaboration in emergencies
- contributing to the implementation of WHO's policies.

## **MANAGEMENT OF CONFLICT OF INTEREST, AND OTHER RISKS OF ENGAGEMENT**

22. **Avoiding or if unavoidable appropriately** Managing conflict of interest, and other risks of engagement requires a series of steps, as set out below.<sup>1</sup>

- WHO needs to know the non-State actors that it engages with. Therefore each non-State actor is required to provide information about itself and its activities, following which WHO conducts the necessary due diligence.
- WHO conducts a risk assessment in order to identify the specific risks of engagement associated with each engagement with a non-State actor.
- Risks of engagement need to be managed and communicated coherently throughout the Organization. To that end, WHO manages engagement through a single, Organization-wide electronic tool.<sup>1</sup>
- Member States need to exercise oversight over WHO's engagement with non-State actors. With this in mind, the Director-General reports on engagement involving non-State actors to the Executive Board through the Programme, Budget and Administration Committee and makes all engagements publicly known through the register of non-State actors.

### **Conflict of interest**

23. A **conflict of interest** arises in circumstances where a secondary interest (a vested interest in the outcome of WHO's ~~work~~ **constitutional mandate** in a given area) unduly influences, or may reasonably be perceived to unduly influence, the independence and objectivity of professional judgment or actions regarding a primary interest (WHO's **constitutional mandate** ~~work~~). The existence of conflict of interest does not as such mean that improper action has occurred, but rather that the risk of such improper action occurring exists **and therefore to be avoided, or if unavoidable appropriately managed. There are three types of conflict of interest: individual conflict of interest, institutional conflict of interest and conflicting interest.**

**(23bis) An individual conflict of interest occurs when an individual who is a consultant or expert engaged or commissioned by WHO, influences the decisions of WHO at the cost of its integrity, independence and objectivity of WHO. An individual conflict of interest also can occur in the following situations:**

**(a) Where the financial interest or other interest of a consultant or expert engaged by WHO could affect the conduct of the consultant or expert's duties and responsibilities with respect to WHO or result in a reasonable perception that such a conflict exists. The financial and other interest also includes the financial or other interest of the spouse or children or siblings of the said consultant or expert or the institutions or firms or company whom the consultant or expert associated with.**

**(b) Where the action or actions of a consultant or experts engaged by WHO compromise or undermine the trust that the public places in the WHO; and**

(c)Where the actions of the consultant or expert create the perception that the staff is using his or her position at WHO for personal benefit or for the direct financial benefit of an Institution for whom he or she, or their spouse, children or siblings are working or worked.

Following are a non-exhaustive list of examples

- (a) A consultant or expert or his or her spouse, children or siblings received financial resources from a vaccine company for research or for any other consultancy service and then advises WHO for the procurement of a vaccine from that company.
- (b) A consultant or expert associated with private sector or business associations sitting in WHO expert committees or working groups or similar bodies and participating in activities like evidence gathering, developments of norms, standards, guidelines, or strategies or action plans
- (c) A consultant or expert or his or her spouse, children or siblings having stocks or any financial interest in a private sector firm participating in WHO expert committees or working groups or similar bodies participating in activities like evidence gathering, developments of norms, standards, guidelines, or strategies or action plans

24. All institutions have multiple interests, which means that in engaging with non-State actors WHO is often faced with a combination of converging and conflicting interests. An **institutional conflict of interest** is a situation where WHO's primary interest **as articulated in its Constitution** may be influenced or compromised by an individual or individuals acting on behalf of WHO ~~the conflicting interest of a non-State actor~~ in a way that affects, or may reasonably be perceived to affect, the independence, **integrity** and objectivity of WHO's **constitutional functions and work mentioned in the General Programme of Work**. **The institutional conflict of interest may occur in the following situations.**

**(a) Where WHO staff's financial interests or other interest, could affect the conduct of his or her duties and responsibilities with respect to the WHO or result in a reasonable perception that such a conflict exists. The financial interest or other interest includes the financial interest or other interest of the Staff's spouse, children or siblings or the financial or other interest of the institution or institutions to which WHO staff has/had association with.**

**(b) Where WHO staff's actions compromise or undermine the trust that the public places in the WHO; and**

25. In actively managing institutional conflict of interest and the other risks of engagement mentioned in paragraph 8 above, WHO aims to avoid allowing the conflicting interests of a non-State actor to exert undue influence over the Organization's decision making process or to prevail over its interests.

26. For WHO the ~~most important institutional conflicts of interest~~ arise in situations where the economic interests of private sector entities are in conflict with WHO's interests, especially the Organization's independence and impartiality in setting norms and standards.

26 **In addition to individual and institutional conflict of interests, of important concern are situations of conflicting interests where the commercial interests of private sector entities including international business associations or other non-State actors not at arm's length from the private sector entities are in conflict with WHO's constitutional mandate and affect the Organization's independence and impartiality in evidence and information gathering,**

setting norms and standards and policy implementation. A conflicting interest can occur *inter alia* in the following circumstances:

- (a) Private sector entities influences or is perceived to influence WHO, in pursuance of direct or indirect commercial interest, and thereby compromising the objectivity, independence and integrity of WHO.
- (b) The likelihood of private sector entities using its engagement with WHO to further its commercial interests.
- (c) Potential or real conflict or divergence of objectives, interest or activities of private sector entities and the public health goals or mandate of WHO as per its Constitution, decisions or resolutions of the governing Bodies.

Following are a non-exhaustive list of examples

- (a) Engaging in a public private partnership with food and beverages companies or their associations to set norms, standards, guidelines or strategies to address the public health concerns of NCDs.
- (b) Participation of WHO in a public private partnership to set norms and standards for the quality, safety and efficacy of medical products.
- (c) Collaboration of WHO with private sector or an international business association which would further the commercial interests of the private sector entities or the members of the international business associations.
- (d) Accepting resources from private sector entities which are advocating policies which are detrimental to WHO's constitution, resolutions, norms and standards, guidelines, strategies or action plans.
- (e) An International Business Associations with a mandate to further the interest of the industry would come in conflict with the public health objectives mandated under WHO's Constitution or decisions or resolutions of Governing Bodies.

## **Due diligence and risk assessment**

27. When the possibility of entering into an engagement is being considered, the relevant technical unit in the Secretariat conducts an initial examination in order to establish whether such an engagement would be in the interest of the Organization and in line with the priorities defined in the General Programme of Work and Programme budget. If this seems to be the case, the technical unit asks the non-State actor to provide its basic information. Using the Organization-wide electronic tool, the unit then complements this information with a description of the proposed engagement and its own assessment of the benefits and risks involved. This information is then transmitted to a specialized central unit, which is responsible for analysing the information provided.

28. Before engaging with any non-State actor, WHO, in order to preserve its integrity, conducts **due diligence**. This refers to the steps taken by WHO to find and verify information on a non-State actor and to reach a basic understanding of its profile. While due diligence refers to the nature of the non-State actor concerned, **risk assessment** refers to the assessment of a specific proposed engagement with that non-State actor.

29. **Due diligence** combines a review of the information provided by the non-State actor, a search for information about the entity concerned from other sources, and an analysis of all the information obtained. This includes a screening of different public and commercial sources of information, including: media; companies' analyst reports, directories and profiles; and public and governmental sources (governmental registers, charity commissions, registers of trade and industry). Due diligence is performed shall be performed by the specialized central unit



30. The principal functions of due diligence are to:

- **Clarify the nature and objectives of the entity proposed to engage with WHO;**
- clarify the interest of the entity in engaging with WHO and what they expect in return;
- determine the entity's status, area of activities, **membership**, governance, sources of funding, constitution, statutes, and by-laws and affiliation;
- define the main elements of the history and activities of the entity in terms of the following: human and labour issues; environmental, ethical and business issues; reputation and image; and financial stability;
- identify "red lines" such as: activities **of the entity** that are incompatible with WHO's work and mandate (e.g. links to the tobacco and arms industries) that require the Organization to exercise particular caution when engaging with the entity (e.g. links to other industries affecting human health or affected by WHO's norms and standards).<sup>1</sup>
- **Examine whether the entity complies with the norms, standards, guideline, strategies or action plans established by WHO or whether its activities undermine any of WHO's norms, standards, guideline, strategies or action plans established by WHO.**

31. Due diligence also allows the Secretariat for the purpose of its engagement to categorize each non-State actor in relation to one of the four groups of non-State actors on the basis of its nature, objectives, governance, funding, independence and membership. This categorization is indicated in the register of non-State actors. **The due diligence reports including the risk assessment report shall be made available in public domain for independent verification and scrutiny.**

32. Risks are the expression of the likelihood and potential impact of an event that would affect the Organization's ability to achieve its objectives. A **risk assessment** on a proposed engagement is conducted ~~in parallel to~~ **after the** due diligence. This involves the assessment of risks associated with an engagement with a non-State actor, in particular the risks described in paragraph 8.

### **Risk management**

33. **Risk management** concerns the process leading to a management decision on the part of the Secretariat. The Secretariat decides on entry into engagement, continuation of engagement, engagement with measures to mitigate risks, non-engagement or disengagement from an existing or planned engagement with non-State actors on the basis of an explicit management decision. The management decision is usually taken by the management of the unit engaging with a non-State actor **based on the recommendation of the specialized central unit.**

34. The **specialized central** unit responsible for performing due diligence and risk assessment formulates recommendations on the engagement-related options listed in paragraph 33 above **along with reasons for such recommendations.** If the proposing unit agrees with the recommendations it implements them. If there are disagreements they can be referred to the engagement coordination group. **The recommendations of the specialized unit regarding risk management along with the reasons shall be made public.**

35. The **engagement coordination group** is a Secretariat group appointed by the Director-General that includes representation from regional offices. When a significant risk is identified, the engagement coordination group reviews referred proposals of engagement and recommends engagement, risk mitigation measures, disengagement, non-engagement and termination of engagement. In cases where the unit responsible for the engagement disagrees with this recommendation the final decision rests with the Director-General. **The decision of the engagement**

**coordination groups as well as the Director General related to the risk management shall be made publicly available.**

36. In line with WHO's risk management framework, WHO takes a risk-management approach to engagement, only entering into an engagement with a non-State actor when the benefits in terms of direct or indirect contributions to the fulfillment of the Organization's mandate under the **Constitution and decisions and resolutions of the Governing Bodies** and the public health gains **significantly outweighs the risks mentioned in Para 8.** ~~involved clearly justify any residual risk of engagement as well as the time and expense involved in establishing and maintaining the engagement.~~

**Specific example of which a recommendation for non-engagement or disengagement shall be made includes:**

- (a) **Engagement of WHO with private sector entities including international business associations, philanthropic foundations or academic institutions not at arm's length with private sector either in the form of a public private partnership or as an observer status for WHO in a public private partnership or a forum or any collaboration for the purposes of setting norms and standard, development of guidelines, strategies and action plans including issues addressing quality, safety and efficacy of medical products.**

## **Transparency**

37. WHO's interaction with non-State actors is managed **transparently**. WHO provides the governing bodies with annual reports on its engagement with non-State actors and makes publicly available basic information on the non-State actors it engages with and the individual engagements concerned.

38. The **WHO register of non-State actors** is an Internet-based, publicly available electronic tool used by the Secretariat<sup>1</sup> to document and coordinate engagement with non-State actors. It contains the main standard information provided by non-State actors and high-level descriptions of the engagement that WHO has with these actors.<sup>2</sup> Non-State actors engaging with WHO are required to provide information on their organization. This information includes: name, legal status, objective, governance structure, composition of main decision-making bodies, assets, annual income and funding sources, **contributions made or proposed to be made to WHO,** main relevant affiliations, webpage and one or more focal points for WHO contacts.

39. When the Secretariat decides on an engagement with a non-State actor, a summary of the information submitted by that entity and held in the WHO register of non-State actors is made public.

The accuracy of the information provided by the non-State actor and published in the register is the responsibility of the non-State actor concerned and does not constitute any form of endorsement by WHO.

40. Non-State actors described in the register must update the information provided on themselves annually or upon the request of WHO. Information in the WHO register of non-State actors will be dated. Information on entities that are no longer engaged with WHO or that have not updated their information will be marked as "archived". Archived information from the WHO register of non-State actors can be considered in relation to future applications for engagement, where relevant.

41. WHO maintains a handbook to guide non-State actors in their interaction with WHO. A guide for staff is also maintained on the implementation of the framework for engagement with non-State actors; this shall be applied in conjunction with the framework.

## Policy, norms and standard setting

42. With regard to the development of WHO's policies, norms and standards, the Organization's work can be divided in three main types of activity, namely:

Type 1: Information gathering

Type 2: Preparation for, elaboration of and decision on the normative text

Type 3: Implementation.

43. References elsewhere in this framework to the norms and standard setting process and normative work concern the second type of activity.

## SPECIFIC PROVISIONS

### Engagement with particular industries

44. WHO does not engage with the tobacco or arms industries, **or with organizations having any direct or indirect affiliation with these industries. WHO will set up a mechanism of screening and identification of such organizations.** In addition, ~~WHO will exercise particular caution when engaging with other industries affecting human health or affected by WHO's norms and standards such as food and beverages, alcohol,~~ **infant formula, WHO will exercise particular caution and WHO's engagement will be strictly limited to assisting such industries to comply with WHO's norms and standards or guideline or policy.**

### Association with WHO's name and emblem

45. WHO's **name and emblem** are recognized by the public as symbols of integrity and quality assurance. WHO's name, acronym and emblem shall not, therefore, be used for, or in conjunction with, commercial, promotional marketing and advertisement purposes. Any use of the name or emblem needs an explicit written authorization by the Director-General of WHO.<sup>1</sup>

### Secondments

46. WHO ~~does~~ shall not accept secondments from non-State actors.

## RELATION OF THE FRAMEWORK TO WHO'S OTHER POLICIES

47. This framework replaces the Principles Governing Relations between the World Health Organization and Nongovernmental Organizations<sup>1</sup> and the Guidelines on interaction with commercial enterprises to achieve health outcomes (noted by the Executive Board)<sup>2</sup>.

48. The implementation of the framework for engagement with non-state actors is coordinated with ~~the following related policies~~ **listed below**, which remain valid. **A review of the following policies will be carried out to remove any contradiction/s with this Framework. In the case of conflict this framework of engagement with non-State actors shall prevail over the policies listed below.**

(a) WHO's involvement in external partnerships is regulated by the policy on WHO's engagement with global health partnerships and hosting arrangements.<sup>3</sup> For the management of risks of WHO's engagement in these partnerships the present framework for engagement with non-State actors applies.

(b) The management of WHO's relations with individual experts is regulated by the Regulations for Expert Advisory Panels and Committees<sup>4</sup> and the Guidelines for Declaration of Interests (WHO Experts).

(c) The Organization's Staff Regulations and Staff Rules and in particular the provisions of declaration of interest therein: according to Article 1.1 of the Staff Regulations of the World

Health Organization, all staff members "pledge themselves to discharge their functions and to regulate their conduct with the interests of the World Health Organization only in view."

(d) Scientific collaborations are regulated by the Regulations for Study and Scientific Groups, Collaborating Institutions and other Mechanisms of Collaboration.<sup>5</sup>

(e) The procurement of goods and services is regulated by the Financial Rules and Financial Regulations;<sup>6</sup> it not covered by the framework for engagement with non-State actors, although pro-bono contributions from non-State actors are covered.

(f) Like any other financing of WHO, financing from non-State actors should be considered as part of the financing dialogue and is regulated by the Financial Rules and Financial Regulations; the decision on accepting such a financial contribution is regulated by this framework.

## OFFICIAL RELATIONS

49. **"Official relations"** is a privilege that the Executive Board may grant to nongovernmental organizations, international business associations and philanthropic foundations that have had and continue to have a sustained and systematic engagement<sup>1</sup> in the interest of the Organization. The aims and activities of all these entities shall be in conformity with the spirit, purposes and principles of WHO's Constitution, and they shall contribute significantly to the advancement of public health. Organizations in official relations can attend governing body meetings of WHO but are otherwise subject to the same rules as other non-State actors when engaging with WHO.

50. All entities in official relations shall have a constitution or similar basic document, an established headquarters, a directing or governing body, an administrative structure, and a regularly updated entry in the WHO register of non-State actors.

51. A plan for collaboration ~~based on mutually agreed objectives and~~ outlining activities for the coming three-year period structured in accordance with the General Programme of Work and Programme budget shall form the basis of official relations between WHO and organizations in official relations. This plan shall also be published in the WHO register of non-State actors. These organizations shall provide annually a short report on the progress made in implementing the plan of collaboration and other related activities which will also be published in the WHO register.

52. The Executive Board shall be responsible for deciding on the admission of organizations into official relations with WHO and shall review this status every three years. The Director-General may propose international nongovernmental organizations, philanthropic foundations and international business associations for admission. The Director-General can also propose an earlier review based on the experience in the collaboration with the organization concerned.

53. Non-State actors in official relations are invited to participate in sessions of WHO's governing bodies. Their privileges shall include:

(a) the right to appoint a representative to participate, without right of vote, in meetings of WHO's governing bodies or in meetings of the committees and conferences convened under its authority;

(ii) the right to make a statement if the Chairman of the meeting (i) invites them to do so or accedes to their request when an item in which the related entity is particularly interested is being discussed; **When making the statement, international business associations and philanthropic foundations should declare their interest particularly commercial interest in the item.**

(c) the right to submit the statement referred to in subparagraph (b) above in advance of the debate for the Secretariat to post on a dedicated website.

These privileges do however not imply any automatic right for other forms of collaboration.

54. Non-State actors participating in WHO meetings shall designate a head of their delegation and declare the affiliations of their delegates. This declaration shall include the function of each delegate

55. Non-State actors in official relations are international in membership and/or scope. The organization or its affiliates can also attend meetings of the regional committees. Regional committees may decide on a procedure granting accreditation to their meetings to other non-State actors not in official relations as long as the procedure is managed in accordance with this framework.

#### **Procedure for admitting and reviewing organizations in official relations**

56. The application for admission into official relations shall be based on the up-to-date entries in the WHO register of non-State actors, providing all the necessary information as requested on the non-State actor's nature and activities. The application shall include a summary of past collaboration as documented in the register of non-State actors and a three-year plan for collaboration with WHO that has been developed and agreed on jointly by the non-State actor and WHO.

57. A signed letter certifying the accuracy of the application submitted online shall reach WHO headquarters no later than the end of the month of July for submission to the Executive Board at its session the following January. Applications for official relations shall be reviewed to ensure that the established criteria and other requirements are fulfilled as set out in this framework. Applications should be transmitted to the Executive Board members by the Secretariat six weeks before the opening of the January session of the Executive Board at which they will be considered.

58. The non-State actors in official relations and the Secretariat are expected to name focal points for collaboration who are responsible for informing each other and their organizations of any developments in the implementation of the plan for collaboration and who are the first points of contact for any changes or problems.

59. During the Board's January session, the Programme, Budget and Administration Committee shall consider applications submitted and shall make recommendations to the Board. A representative of an applicant organization may be invited by the Committee to speak before it in connection with that organization's application. Should the applicant organization be considered not to meet the established criteria, and bearing in mind the desirability of ensuring a valuable continuing partnership based on defined objectives and evidenced by a record of successful past collaboration and a framework for future collaborative activities, the Committee may recommend postponement of consideration or rejection of an application.

60. The Board, after considering the recommendations of the Committee, shall decide whether an organization is to be admitted into official relations with WHO. A reapplication from a non-State actor shall not normally be considered until two years have elapsed since the Board's decision on the previous application.

61. The Director-General shall inform each organization of the Board's decision on its application.

The Director-General shall maintain a list of the organizations admitted into official relations, reflect these privileges in the WHO register of non-State actors, and document decisions taken within the Secretariat and by the Executive Board on applications from non-State actors.

62. The Board, through its Programme, Budget and Administration Committee, shall review collaboration with each non-State actor every three years and shall determine the desirability of maintaining official relations or defer the decision on the review to the following year. The Board's review shall be spread over a three-year period, one third of the non-State actors in official relations being reviewed each year.

63. The Director-General can propose earlier reviews of a non-State actor's official relations with WHO in case of difficulties, such as non-fulfilment of the entity's part in the plan of collaboration, lack of contact, failure by the non-State actor to fulfil its reporting requirements or changes in the nature or activities of the organization concerned, the non-State actor ceasing to fulfil the criteria for admission, or any potential new risks for the collaboration.

64. The Board may discontinue official relations if it considers that such relations are no longer appropriate or necessary in the light of changing programmes or other circumstances. Similarly, the Board may suspend or discontinue official relations if an organization no longer meets the criteria that applied at the time of the establishment of such relations, fails to update its information and report on the collaboration in the WHO register on non-State actors or fails to fulfil its part in the agreed programme of collaboration.

#### **Accreditation of NGOs**

**65. To be eligible for accreditation to the Health Assembly, Executive Board and committees and conferences convened under their authority, a nongovernmental organization shall:**

- (a) have aims and purposes consistent with WHO's Constitution and in conformity with the policies of the Organization as well as resolutions and decisions adopted by the Executive Board and the World Health Assembly;**
- (b) demonstrate competence in a field of activity related to the work of WHO;**
- (c) have membership and/or activities that are international in scope**
- (d) be non-profit and public interest in nature, and in its activities and advocacy;**
- (e) have an established structure, a constitutive act, and accountability mechanisms;**
- (f) for a membership organization, have the authority to speak for its members and have a representative structure; The Membership should not contain private sector entities, individuals associated with private sector entities or philanthropic foundations and academic institutions not at arm's length with private sector**
- (g) have existed formally for at least three years as of date of receipt of the application by WHO;**
- (h) disclose information on its objectives, structure, membership of executive body, field of**
- (i) activities and source of financing, and, where applicable, its status with other entities of the United Nations system;**
- (j) agree to provide WHO regularly with updated information as well as to inform WHO of any changes with respect to its status as « non-governmental organization » as soon such changes take place.**

**Completed applications should reach WHO headquarters by the beginning of June in order to be considered by the Executive Board in January of the following year. Applications should be transmitted to Member States by the Secretariat two months in advance of the session at which they will be considered. A re-application from a « nongovernmental organization » shall not be considered until two years have elapsed since the Board's decision on the original application. Once a nongovernmental organization is accredited, information gathered on its objectives, structure, membership of executive body, field of activities and source of funding, including**

**updated information, shall be made publicly available. A report on accredited nongovernmental organizations shall be submitted every two years to the Executive Board.**

## **OVERSIGHT OF ENGAGEMENT**

65. The Executive Board, through its Programme, Budget and Administration Committee, oversees the implementation of WHO's policy on engagement with non-State actors, proposes revisions to the framework and can grant the privileges of official relations to international nongovernmental organizations, philanthropic foundations and international business associations.

66. The Programme Budget and Administration Committee shall review, provide guidance and, as appropriate, make recommendations to the Executive Board on:

- (a) oversight of WHO's implementation of the framework for engagement with non-State actors including:
  - (i) consideration of the annual report on engagement with non-State actors submitted by the Director-General
  - (ii) any other matter on engagement referred to the Committee by the Board
  - (iii) **a report from the Independent Oversight Committee Advisory Committee every two years on engagement with non-State actors**
- (b) non-State actors in official relations with WHO, including:
  - (i) proposals for admitting non-State actors into official relations
  - (ii) review of renewals of non-State actors in official relations
- (c) any proposal, when needed, for revision of the framework of engagement with non-State actors.

## **NON-COMPLIANCE WITH THIS FRAMEWORK**

67. Non-compliance can include the following: significant delays in the provision of information to the WHO register of non-State actors; the provision of wrong information; the use of the engagement with WHO for commercial, promotional, marketing and advertisement purposes; misuse of WHO's name and emblem; and abuse of the privileges conferred by official relations; **activities by the Non State Actors (NSA) that go against WHO's mandate as set out by its Constitution, decisions and resolutions of the Governing Bodies; actions or activities of NSA that negatively affect the independence, integrity, reputation or credibility of WHO; activities of the NSA after the establishment of engagement lead to actual and perceived conflict of interest.**

68. Non-compliance by a non-State actor with the provisions of this framework can have consequences for the entity concerned after due process including a reminder, a warning, a cease-and-desist letter, a rejection of renewal of engagement and termination of engagement. The review of the status of official relations by the Executive Board can be anticipated and non-compliance can be the reason for non-renewal of official relations. Except in the case of important and intentional cases of non-compliance the non-State actor concerned should not be automatically excluded from other engagements with WHO.

69. Any financial contribution received by WHO that is subsequently discovered to be non-compliant with the terms of this framework shall be returned to the contributor.

## **MONITORING AND EVALUATION OF THE FRAMEWORK**

70. The implementation of the framework will be constantly monitored internally through the engagement coordination group and by the Executive Board through the Programme, Budget and Administration Committee in the annual report on engagement with non-State actors and the assessment of information available in the register of non-State actors.

71. Furthermore, the implementation of the framework should be ~~periodically~~ evaluated **every 2 after its adoption and thereafter every 3 years**. The results of such evaluation, together with any proposals for revisions of the framework, shall also be submitted to the Executive Board through the Programme, Budget and Administration Committee.

## **IMPLEMENTATION OF THE FRAMEWORK**

72. **The following steps shall be taken for the effective implementation of the framework:**

- (a) **Review existing list of non-State actors in official relation and to apply the categorization of non-State actors as set out in this Framework.**
- (b) **Review of WHO's existing external and hosted partnerships, collaborations in the light of this Framework and to take appropriate measures to avoid and manage risk. Towards this purpose the Secretariat should invite comments from the public.**
- (c) **Review and amend all the policies listed in Paragraph 48 of EB 136/5 to fully align those policies with the existing framework. Towards this end, the Secretariat will hold web consultations open for Member States and public to pinpoint the areas of the existing policies which need to be reviewed and amended in the light of framework;**
- (d) **The NSA registry shall be made operational within six months of the adoption of the Framework of Engagement with Non-State actors.**



## **DRAFT WHO POLICY AND OPERATIONAL PROCEDURES ON ENGAGEMENT WITH NONGOVERNMENTAL ORGANIZATIONS**

1. Nongovernmental organizations make important contributions to global health because they often have deep roots in local communities, have special flexibilities to respond to health needs, represent affected populations and other key groups, and promote innovative solutions. Therefore WHO engages with this group of key actors in global health in order to leverage their support in the fulfilment of WHO's mandate.
2. This policy regulates specifically WHO's engagement with nongovernmental organizations by type of interaction.<sup>1</sup> The generic provisions of the framework also apply to all engagements with nongovernmental organizations.

### **PARTICIPATION**

#### **Participation by nongovernmental organizations in WHO meetings<sup>2</sup>**

3. WHO can hold consultations with nongovernmental organizations in the preparation of policies. Consultations can be electronic or in person, and may take the form of hearings at which nongovernmental organizations can present their views. The format of such consultations is decided on a case-by-case basis either by the governing body at the session at which a hearing or consultation is mandated or in other cases by the Secretariat.

4. WHO can invite nongovernmental organizations to participate in other WHO meetings. Such participation is on the basis of discussion of an item in which the nongovernmental organization has a particular interest and where its participation adds value to the deliberations of the meeting. Such participation is for the exchange of information and views, but never for the formulation of advice. **All inputs of NGOs provided during consultation or hearing shall be made public.**

#### **Involvement of the Secretariat in meetings organized by nongovernmental organizations**

5. WHO can organize joint meetings, or cosponsor meetings organized by nongovernmental organizations, as long as the integrity and independence of the Organization are preserved, and as long as this participation furthers WHO's objectives as expressed in the General Programme of Work.

WHO staff members may participate in meetings organized by nongovernmental organizations in accordance with the internal rules of the Organization. WHO's participation in meetings organized by nongovernmental organizations does not constitute official WHO support for, or endorsement of, that nongovernmental organization, and shall not be used for promotional purposes.

#### *Operational procedures*

6. The participation of WHO in meetings organized by nongovernmental organizations as co-organizers, cosponsors, panellists or speakers shall be managed according to the provisions of the framework for engagement with non-State actors.

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<sup>1</sup> See paragraphs 15–21 of the overarching framework for the five types of interaction.

<sup>2</sup> Other than sessions of the governing bodies, which are regulated by the policy on management of engagement. **To qualify as NGO the organization should satisfy the requirements mentioned in Para 10 of the Framework for Engagement with Non-state Actors**

## RESOURCES

7. WHO can accept funds, ~~personnel~~ and in-kind contributions from nongovernmental organizations as long as such contributions fall within WHO's General Programme of Work, do not create conflicts of interest, are managed in accordance with the framework, and comply with other relevant regulations, rules and policies of WHO. **Any contribution above USD 50000 shall be treated as a core voluntary contribution. WHO shall not receive resources from NGOs for the salary of staffs or publications. Further, resources for clinical trials shall be accepted on condition making the clinical trial data public for independent verification. Financing from NGOs shall not be accepted for activities leading to production of WHO guidelines or recommendations**

8. WHO can provide resources to a nongovernmental organization for implementation of particular work in accordance with the Programme budget, the Financial Regulations and Financial Rules and other applicable rules and policies. The resources concerned can be either for a project of the institution which WHO considers merits support and is consistent with WHO's programme of work, or for a project organized or coordinated by WHO. The former constitutes a grant, the latter a service.

### Specific policies and operational procedures

9. Any acceptance of resources from a nongovernmental organization is handled in accordance with the provisions of this framework and relevant other rules such as the Staff Regulations and Staff Rules, the Financial Regulations and Financial Rules and WHO's policies governing procurement.

10. For reasons of transparency, contributions and donations from nongovernmental organizations must be publicly acknowledged by WHO in accordance with its policies and practices. **The contribution from NGO shall disclose the source of its contribution and the Secretariat shall make it available to public.**

11. Acknowledgements shall usually be worded along the following lines: "The World Health Organization gratefully acknowledges the financial contribution of [NGO] towards [description of the outcome or activity]".

12. Contributions received from nongovernmental organizations are listed in the financial report and audited financial statements of WHO as well as the Programme budget web portal and the WHO register of non-State actors.

13. Nongovernmental organizations may not use the fact that they have made a contribution in their materials used for commercial, promotional, marketing and advertisement purposes. However, they may make reference to the contribution in their annual reports or similar documents. In addition, they may mention the contribution on their websites, and in special non-promotional publications, provided that the content and context have been agreed with WHO.

## EVIDENCE

14. Nongovernmental organizations can provide up-to-date information and knowledge on technical issues, and share their experience and engage with WHO in the following: generation of evidence, knowledge management, scientific reviews, information gathering and research. **However, utmost care should be taken to ensure that gathering, analyses and generation of information and the management of knowledge and research is free from the conflict of interest.**

## ADVOCACY

14. WHO collaborates with nongovernmental organizations on advocacy for health and increasing

awareness of health issues; for changing behaviours in the interest of public health; and for fostering collaboration and greater coherence between non-State actors where joint action is required.

16. WHO favours independent monitoring functions and therefore engages with nongovernmental organizations working in this field. Nongovernmental organizations are encouraged to disseminate WHO's policies, guidelines, norms and standards and other tools through their networks so as to extend WHO's own reach.

## **TECHNICAL COLLABORATION**

17. The Secretariat is encouraged to undertake technical collaboration with nongovernmental organizations, provided that it is in the interests of the Organization and managed in accordance with the framework for engagement with non-State actors. **However the collaboration for product development shall be based on the delinking principle to ensure innovation and access to the developed product at affordable cost.**

## **DRAFT WHO POLICY AND OPERATIONAL PROCEDURE ON ENGAGEMENT WITH PRIVATE SECTOR ENTITIES**

1. Private sector entities are key players in global health as providers, both within and beyond the health sector, of goods and services that can have important effects on health. Therefore WHO engages with this group of key actors in global health to improve their positive contribution, limit their negative effects on health and leverage their support in the fulfilment of WHO's mandate. **This policy is applicable to private sector firm, international business associations, academic institutions and philanthropic foundations not at arm's length with the private sector and other not for profit organizations, which are not qualified as NGOs under the Overarching Framework on the engagement of Non-State actors.**

2. This policy regulates specifically WHO's engagement with private sector entities by type of interaction.<sup>1</sup> The generic provisions of the framework also apply to all engagements with private sector entities.

3. In engaging with private sector entities, WHO will aim to operate on a competitively neutral basis.

### **PARTICIPATION**

#### **Participation by private sector entities in WHO meetings<sup>2</sup>**

4. WHO can hold consultations with private sector entities in the preparation of policies. Consultations can be electronic or in person, and may take the form of hearings at which private sector entities can present their views. The format of such consultations is decided on a case-by-case basis either by the governing body at the session at which a hearing or consultation is mandated or in other cases by the Secretariat.

5. WHO can invite private sector entities to participate in other WHO meetings. Such participation is on the basis of discussion of an item in which the private sector entity has a particular interest and where its participation adds value to the deliberations of the meeting. Such participation is also for the exchange of information and views, but not for the formulation of advice. **The information with regard to participation of private sector in consultation or hearing or any other WHO meeting including inputs of the private sector in such meeting such as presentation or oral or written submission shall be made public.**

#### **Involvement of the Secretariat in meetings organized by private sector entities**

6. WHO staff members may participate in meetings organized by a private sector entity as long as the integrity, independence and reputation of the Organization are preserved and as long as this participation furthers WHO's objectives as expressed in the General Programme of Work. The private sector entity shall not misrepresent WHO's participation as official WHO support for, or endorsement of, the meeting, and shall agree not to use WHO's participation for commercial and/or promotional purposes.

#### *Specific policies and operational procedures*

7. The participation of WHO staff members in meetings of private sector entities as panellists, speakers or in any other capacity shall be managed according to the provisions of the framework for engagement with non-State actors. **Any decision with regard to the participation of WHO staff in the meeting can be taken only after proper risk assessment including the actual or perceived conflict of interest. This risk assessment report shall be made public**

<sup>1</sup> See paragraphs 15–21 of the overarching framework for the five types of interaction.

<sup>2</sup> Other than sessions of the governing bodies, which are regulated by the policy on management of engagement.

8. WHO ~~does~~ **shall** not cosponsor meetings organized by specific private sector entities. ~~It may, however, cosponsor a meeting for which the scientific initiators have hired a commercial conference organizer to deal with the logistical aspects, provided that the commercial organizer makes no contribution to the scientific content of the meeting.~~

9. WHO ~~does~~ shall not cosponsor meetings with one or more health-related private sector entities. ~~Other instances of cosponsorship with private sector entities should be reviewed on a case-by-case basis and are subject to the provisions of the framework and this policy.~~

10. There shall be no commercial exhibitions on WHO premises and at WHO's meetings.

11. WHO does not cosponsor commercial exhibitions, whether as part of meetings organized by private sector entities or as part of meetings organized by other actors.

## RESOURCES

12. The level of risk associated with the acceptance of resources from private sector entities depends on the field of activity of the private sector entity, the WHO activity for which the resources are used and the modalities of the contributions.

(a) Funds may be accepted from private sector entities whose business is unrelated to that of WHO, provided they are not engaged in any activity that is incompatible with WHO's work. **For instance, WHO shall not accept funds from the food and beverages or alcohol or infant formula industry for its work in NCD or WHO shall not accept resources from pharmaceutical industry for implementation of quality and safety standards of medical products. Further the WHO shall not accept financial resources from private sector as specified voluntary contribution.**

(b) Funds may not be sought or accepted from private sector entities that have, themselves or through their affiliated companies, a direct commercial interest in the outcome of the project toward which they would be contributing, unless approved in conformity with the provisions for clinical trials or product development (see paragraph 38 below).

(c) ~~Caution should be exercised in accepting financing from private sector entities that have even an indirect interest in the outcome of the project (i.e. the activity is related to the entities' field of interest, without there being a conflict as referred to above). In such an event, other commercial enterprises having a similar indirect interest should be invited to contribute, and the reason clearly described if this does not prove possible. The larger the proportion of the contribution from any one source, the greater the care that should be taken to avoid the possibility of a conflict of interest or appearance of an inappropriate association with one contributor. **No project except product development and clinical trials shall be implemented with more than 50% of the financial resources from the private sector. Financing from the private sector shall not be accepted for activities leading to production of WHO guidelines or recommendations.**~~

(d) **WHO shall not receive any financial resources from any private sector entity whose activities and advocacy are undermining the mandate of WHO as stated in its constitution or decisions and resolutions of governing bodies. For instance, WHO shall not accept any resources from private sector entities which are acting or advocating against the full or partial implementation of the International Code of Marketing Breast Milk Substitutes or Global Strategy and Plan of Action on Public Health.**

13. Financial and in-kind contributions from private sector entities to WHO's programmes are only acceptable in the following conditions:

- (a) the contribution is not used for normative work;
- (b) if a contribution is used for activities other than normative work in which the private sector entity could have a commercial interest, the public health benefit of the engagement needs clearly to outweigh its potential risks;
- (c) the proportion of funding of any activity coming from the private sector cannot be such that the programme's continuation would become dependent on this support;
- (d) the acceptance of the contribution does not constitute an endorsement by WHO of the private sector entity, or its activities, products or services;
- (e) the contributor may not use the results of WHO's work for commercial purposes or use the fact of its contribution in its promotional material;
- (f) the acceptance of the contribution does not afford the contributor any privilege or advantage;
- (g) the acceptance of the contribution does not offer the contributor any possibility for advising, influencing, participating in, or being in command of the management or implementation of operational activities;
- (h) WHO keeps its discretionary right to decline a contribution, without any further explanation.

~~14. The Director General can set up mechanisms for pooling contributions from multiple sources, if the mechanisms are designed in such a manner as to avoid any perceived influence from the contributors on WHO's work; if the mechanism is open to all interested contributors; and if the mechanism is subject to the conditions in paragraph 12 above and transparency is achieved through the WHO register of non-State actors and the Programme budget web portal.~~

#### *Specific policies and operational procedures*

15. Any acceptance of financial, personnel or in-kind contribution from private sector entities shall be managed in accordance with this framework and based on a signed agreement.

16. For reasons of transparency, contributions from private sector entities must be publicly acknowledged by WHO in accordance with its policies and practices.

17. Acknowledgements shall usually be worded along the following lines: "The World Health Organization gratefully acknowledges the financial contribution of [private sector entity] towards [description of the outcome or activity]".

18. Contributions received from private sector entities, are listed in the financial report and audited financial statements of WHO as well as the Programme budget web portal and the register of non-State actors.

19. Private sector entities may not use the results of WHO's work for commercial purposes and may not use the fact that they have made a contribution in their promotional materials. However, they may make reference to their contribution in their corporate annual reports or similar documents. In

addition they may mention the contribution in a transparency listing on their websites, in special non-promotional or product-related corporate responsibility pages on their website and in similar publications provided that the content and context have been agreed with WHO.

**Anonymous donations may not be accepted under any circumstances.**

**Any donation received by WHO which is subsequently discovered to be noncompliant with these guidelines shall be returned to the donor.**

*Donations of medicines and other health technologies*<sup>1</sup>

20. In determining the acceptability of large-scale donations of medicines and other health-related products, the following criteria should be met.

- (a) Sound evidence exists of the safety and efficacy of the product in the indication for which it is being donated. The product is approved or otherwise authorized by the recipient country for use in that indication; it should also preferably appear in the WHO Model List of Essential Medicines for that indication.
- (b) Objective and justifiable criteria for the selection of recipient countries, communities or patients have been determined. In emergency situations, flexibilities may be required.
- (c) A supply system is in place and consideration is given to means of preventing waste, theft and misuse (including leakage back into the market).
- (d) A training and supervision programme is in place for all personnel involved in the efficient administration of supply, storage and distribution at every point from the donor to the end-user.
- (e) A donation of medicines and other health-related products is not of a promotional nature, either with regard to the company itself or insofar as it creates a demand for the products that is not sustainable once the donation has ended.
- (f) WHO does not accept products at the end of their shelf.
- (g) A phase-out plan for the donation has been agreed upon with recipient countries.
- (h) A system for monitoring adverse reactions to the product has been set up with the participation of the donating company.

21. In consultation with the department responsible for financial matters in WHO, the value of donations of medicines and other health-related products is determined and is formally recorded in the audited statements and the WHO register of non-State actors.

*Financial contributions for clinical trials*

22. Except as provided in paragraph 38 below on product development, financial contributions from a commercial enterprise for a clinical trial arranged by WHO on that company's proprietary product are considered on a case-by-case basis and always decided by the Engagement coordination group. In this connection, it should be ensured that:

- (a) the research or development activity is of public health importance;

<sup>1</sup> Such donations shall be in line with interagency guidelines: World Health Organization, Ecumenical Pharmaceutical Network, International Pharmaceutical Federation, International Federation of Red Cross and Red Crescent Societies, International Health Partners, The Partnership for Quality Medical Donations, et al. Guidelines for medicine donations – revised 2010. Geneva: World Health Organization; 2011.

- (b) the research is conducted at WHO's request and potential conflicts of interest are managed;
- (c) **The clinical trial data shall be made available for public**
- (d) **The clinical trial follows the ethical standards laid down in the Helsinki Protocol**
- (e) **The final product shall be made accessible to the needy people**
- (f) WHO only accepts such financial contributions, if the research would not take place without WHO's involvement or if WHO's involvement is necessary in order to ensure that the research is undertaken in conformity with internationally accepted technical and ethical standards and guidelines.

23. If the above-mentioned requirements are met, a financial contribution may be accepted from a company having a direct commercial interest in the trial in question, provided that appropriate mechanisms are put in place to ensure that WHO controls the outcome of the trial, including the content of any resulting publication, and that the trial results are free from any inappropriate influence or perceived influence from the company concerned.

#### *Contributions for WHO meetings*

24. For meetings convened by WHO, a contribution from a private sector entity shall not be accepted if it is designated to support the participation of ~~specific~~ invitees (including such invitees' travel and accommodation), regardless of whether such contribution would be provided directly to the participants or channelled through WHO.

25. Contributions may be accepted to support the overall costs of a meeting.

26. WHO receptions and similar functions shall not be paid for by private sector entities.

#### *Contributions for WHO staff participating in external meetings*

27. An external meeting is one convened by a party other than WHO. Support from private sector entities for travel of WHO staff members to attend external meetings or conferences may fall into two categories:

- (a) meetings held by the private sector entity paying for travel: financing for travel may be accepted in accordance with WHO's rules if the private sector entity or trade association is also supporting the travel and ancillary expenses of other participants in the meeting, and the risk of a conflict of interest has been assessed;
- (b) meetings held by a third party (i.e. a party other than the private sector entity or trade association proposing to pay for the travel): financing for travel may not be accepted from a private sector entity.

### **Donations for preparation of guidelines or recommendations**

**Financing may not be accepted from commercial enterprises for activities leading to production of WHO guidelines or recommendations.**



### *Contributions for publications*

28. Funds may be accepted from private sector entities for meeting the printing costs of WHO publications, as long as no conflict of interest arises. In no event may commercial advertisements be placed in WHO publications.

### *Contributions for financing staff salaries*

29. ~~Funds designated to support the salary of specific staff members or posts (including short-term consultants) may not be accepted from private sector entities if they could give rise to a real or perceived conflict of interest in relation to WHO's work.~~ **WHO shall not accept contribution from the private sector to support the salary of staff including short-term consultancy.**

### *Cost recovery*

30. In cases where a WHO evaluation scheme is in place (i.e. to evaluate certain products, processes or services against official WHO guidelines), the Organization may charge private sector entities for such services on the basis of cost recovery. The purpose of WHO's evaluation schemes is always to provide advice to governments and/or international organizations for procurement. Evaluation does not constitute endorsement by WHO of the product(s), process or service in question.

## **EVIDENCE**

31. WHO **shall not** ~~can only~~ collaborate with private sector entities in the generation of evidence, in knowledge management, in information gathering and in research ~~when potential conflicts of interest are managed in accordance with this framework and the collaboration is transparent.~~

32. Individuals working for interested private sector entities are excluded from participating in advisory groups, expert committee, working groups etc.; however, expert groups need to be able, where appropriate, to conduct hearings with such individuals in order to access their knowledge.

## **ADVOCACY**

33. WHO encourages private sector entities to implement and advocate for the implementation of WHO's norms and standards. WHO engages in dialogue with private sector entities in order to promote the implementation of WHO's policies, norms and standards.

34. Private sector entities can only collaborate with WHO ~~in advocacy~~ **for the technical assistance** for the implementation of a WHO norm or standard by the concerned private sector if they commit themselves to implement these norms and standards in their entirety. No partial or selective implementation is acceptable.

35. International business associations are encouraged to work with their members in order to improve their public health impact and the implementation of WHO policies, norms and standards **among its membership.**

## **TECHNICAL COLLABORATION**

36. Technical collaboration with the private sector might occur ~~is welcomed~~ only when potential risks of engagement are managed or mitigated and provided that the normative work of WHO is protected from any undue influence and there is no interference with WHO's advisory function to Member

States. **WHO shall not collaborate with the private sector for contributing to the implementation of WHO norms and capacity building except for providing technical assistance to private sector to implement WHO norms.**

*Specific policies and operational procedures*

37. If WHO has drawn up official specifications for a product, it may provide technical advice to manufacturers for development of their product in accordance with these specifications, provided that all private sector entities known to have an interest in such a product are given the opportunity to collaborate with WHO in the same way.

*Product development*

38. WHO collaborates with private sector entities in the development of health-related technology, either by conducting research and development on their products and supporting transfers and licensing of technology or by licensing its intellectual property to such enterprises. Collaborative research and development, technology transfer and licensing should, as a general rule, be undertaken only if WHO and the entity concerned have concluded an agreement cleared by the Office of the Legal Counsel that ensures that the final product will ultimately be made widely accessible **available, at affordable prices.** ~~,to the public sector of low and middle income countries to developing countries.~~ If such an agreement is concluded, financing may be accepted from the private sector entity for a clinical trial arranged by WHO on the product in question, as contractual commitments obtained from the entity in the public interest outweigh any potential conflict of interest in accepting the financial contribution. These contributions should be distinguished from the acceptance of contributions for a clinical trial arranged by WHO on a proprietary product as described in paragraph 23.

## **DRAFT WHO POLICY AND OPERATIONAL PROCEDURES ON ENGAGEMENT WITH PHILANTHROPIC FOUNDATIONS**

1. Philanthropic foundations are making significant contributions to global health in general, and to WHO's work in particular, in many areas ranging from innovation to capacity-building and to service delivery. Therefore WHO engages with this group of key actors in global health to leverage their support in the fulfillment of WHO's mandate. **This policy is applicable only to those philanthropic foundations which are at arm's length from the private sector.**
2. This policy regulates specifically WHO's engagement with philanthropic foundations by type of interaction. The generic provisions of the framework also apply to all engagements with philanthropic foundations.

### **PARTICIPATION**

#### **Participation by philanthropic foundations in WHO meetings<sup>2</sup>**

3. WHO can hold consultations with philanthropic foundations in the preparation of policies. Consultations can be electronic or in person, and may take the form of hearings at which philanthropic foundations can present their views. The format of such consultations is decided on a case-by-case basis either by the governing body at the session at which a hearing or consultation is mandated or in other cases by the Secretariat.
4. WHO can invite philanthropic foundations to participate in other WHO meetings. Such participation is on the basis of discussion of an item in which the philanthropic foundation has a particular interest and where its participation adds value to the deliberations of the meeting. Such participation is also for the exchange of information and views, but not for the formulation of any advice. **The information with regard to participation of philanthropic foundation in consultation or hearing or any other WHO meeting as well as the inputs provided by the philanthropic foundation in such meetings such as presentation or oral or written submission shall be made public.**

#### **Involvement of the Secretariat in meetings organized by philanthropic foundations**

5. WHO can organize joint meetings, or cosponsor meetings organized by philanthropic foundations, as long as the integrity, independence and reputation of the Organization are preserved, and as long as this participation furthers WHO's objectives as expressed in the General Programme of Work. WHO staff members may participate in meetings organized by philanthropic foundations in accordance with the Organization's internal rules. WHO's participation in meetings organized by philanthropic foundations does not constitute an official WHO support for, or endorsement of, that philanthropic foundation, and shall not be used for promotional purposes.

#### *Operational procedures*

6. The participation of WHO in meetings organized by philanthropic foundations as co-organizers, cosponsors, panellists or speakers shall be managed according to the provisions of the framework for engagement with non-State actors. **Any decision with regard to the participation of WHO staff in the meeting can be taken only after proper risk assessment including the actual or perceived conflict of interest. This risk assessment report shall be made public**

<sup>1</sup> See paragraphs 15–21 of the overarching framework for the five types of interaction.

<sup>2</sup> Other than sessions of the governing bodies, which are regulated by the policy on management of engagement.

## RESOURCES

7. WHO can accept funds, ~~personnel~~ and in-kind contributions from philanthropic foundations as long as such contributions fall within WHO's General Programme of Work, do not create conflicts of interest, are managed in accordance with the framework, and comply with other relevant regulations, rules and policies of WHO.
8. As for all contributors, philanthropic foundations shall align their contributions to the priorities set by the Health Assembly in the approved Programme budget.
9. Philanthropic foundations are invited to participate in the financing dialogue, which is designed to improve the alignment, predictability, flexibility and transparency of WHO's funding and to reduce budgetary vulnerability.
10. WHO's programmes and offices should strive to ensure that they do not depend on one single source of funding.
11. The acceptance of contributions (whether in cash or in kind) should be made subject to the following conditions:
  - (a) the acceptance of a contribution does not constitute an endorsement by WHO of the philanthropic foundation;
  - (b) the acceptance of a contribution does not confer on the contributor any privilege or advantage;
  - (c) the acceptance of a contribution as such does not offer the contributor any possibility for advising, influencing, participating in, or being in command of the management or implementation of operational activities;
  - (d) WHO keeps its discretionary right to decline a contribution, without any further explanation.

### | *Specific policies and operational procedures*

12. Any acceptance of resources from a philanthropic foundation is handled in accordance with the provisions of this framework and relevant other rules such as the Staff Regulations and Staff Rules, the Financial Regulations and Financial Rules and WHO's policies governing procurement.
13. For reasons of transparency, contributions from philanthropic foundations must be publicly acknowledged by WHO in accordance with its policies and practices. **The source of the contributed resources shall be disclosed by the philanthropic foundation.**
14. Acknowledgements shall usually be worded along the following lines: "The World Health Organization gratefully acknowledges the financial contribution of [philanthropic foundation] towards [description of the outcome or activity]".
15. Contributions received from philanthropic foundations are listed in the financial report and audited financial statements of WHO as well as the Programme budget web portal and the WHO register of non-State actors.

16. Philanthropic foundations may not use the fact that they have made a contribution in their promotional materials. However, they may make reference to the contribution in their annual reports or similar documents. In addition, they may mention the contribution in a transparency listing on their websites, in special non-promotional pages of their website and similar publications, provided that the content and context have been agreed with WHO.

## **EVIDENCE**

17. Philanthropic foundations can provide up-to-date information and knowledge on technical issues, and share their experience and engage with WHO in the following: generation of evidence, knowledge management, scientific reviews, information gathering and research. **Any decision in this regard can be taken only after proper risk assessment including the actual or perceived conflict of interest. This risk assessment report shall be made public .**

## **ADVOCACY**

18. WHO collaborates with philanthropic foundations on advocacy for health and increasing awareness of health issues; for changing behaviours in the interest of public health; and for fostering collaboration and greater coherence between non-State actors where joint action is required.

Philanthropic foundations are encouraged to disseminate WHO's policies, guidelines, norms and standards and other tools through their networks so as to extend WHO's own reach.

## **TECHNICAL COLLABORATION**

19. The Secretariat is encouraged to undertake technical collaboration with philanthropic foundations provided that it is in the interests of the Organization and managed in accordance with the framework for engagement with non-State actors.

## **DRAFT WHO POLICY AND OPERATIONAL PROCEDURES ON ENGAGEMENT WITH ACADEMIC INSTITUTIONS**

1. Academic institutions contribute to global health through education, research, clinical care and the generation, synthesis and analysis of evidence. Therefore, WHO engages with this group of key actors in global health to leverage their support in the fulfilment of WHO's mandate. **This policy is not applicable to academic institutions established by the private sector or with the presence of private sector in the administration including governing or where the academic institution receives more than 30 % of their total revenue from the private sector or any private funding from private sector in the area in which it seeks engagement with WHO.**

2. This policy regulates specifically WHO's engagement with academic institutions by type of interaction.<sup>1</sup> The generic provisions of the framework also apply to all engagements with academic institutions.

3. The engagement with academic institutions at the institutional level has to be distinguished from the collaboration with individual experts working for academic institutions.

### **PARTICIPATION**

#### **Participation by academic institutions in WHO meetings**

4. WHO can hold consultations with academic institutions in the preparation of policies. Consultations can be electronic or in person, and may take the form of hearings at which academic institutions can present their views. The format of such consultations is decided on a case-by-case basis either by the governing body at the session at which a hearing or consultation is mandated or for other cases by the Secretariat.

5. WHO can invite academic institutions to participate in other WHO meetings. Such participation is on the basis of discussion of an item in which the academic institution has a particular interest and where its participation adds value to the deliberations of the meeting. Such participation is also for the exchange of information and views, but not for the formulation of any advice.

#### **Involvement of the Secretariat in meetings organized by academic institutions**

6. WHO can organize joint meetings, or cosponsor meetings organized by academic institutions, as long as the integrity, independence and reputation of the Organization are preserved, and as long as this participation furthers WHO's objectives as expressed in the General Programme of Work. WHO staff members may participate in meetings organized by academic institutions in accordance with the Organization's internal rules. WHO's participation in meetings organized by academic institutions does not constitute an official WHO support for, or endorsement of, that academic institution, and shall not be used for promotional purposes. **The information with regard to participation of academic institution in consultation or hearing or any other WHO meeting as well as the inputs provided by the academic institution in such meetings such as presentation or oral or written submission shall be made public.**

#### *Operational procedures*

7. The participation of WHO in meetings organized by academic institutions as co-organizers, cosponsors, panellists or speakers shall be managed according to the provisions of the framework for engagement with non-State actors.

— <sup>1</sup> See paragraphs 15–21 of the overarching framework for the five types of interaction.

## RESOURCES

8. WHO can accept funds, ~~personnel~~ and in-kind contributions from academic institutions as long as such contributions fall within WHO's General Programme of Work, do not create conflicts of interest, are managed in accordance with the framework, and comply with other relevant regulations, rules and policies of WHO.

9. WHO can provide resources to an academic institution for implementation of particular work (such as research, a clinical trial, laboratory work and preparation of a document). This can be either for a project of the institution which WHO considers merits support and is consistent with WHO's programme of work, or for a project organized or coordinated by WHO. The former constitutes a grant, the latter a service.

### *Specific policies and operational procedures*

10. Any acceptance of resources from an academic institution is handled in accordance with this framework and relevant other rules such as the Staff Regulations and Staff Rules, the Financial Regulations and Financial Rules and WHO's policies governing procurement.

11. For reasons of transparency, contributions from academic institutions must be publicly acknowledged by WHO in accordance with its policies and practices.

12. Acknowledgements shall usually be worded along the following lines: "The World Health Organization gratefully acknowledges the financial contribution of [academic institution] towards [description of the outcome or activity]".

13. Contributions received from academic institutions are listed in the financial report and audited financial statements of WHO as well as the Programme budget web portal and the WHO register of non-State actors.

14. Academic institutions may not use the results of WHO's work for commercial purposes and may not use the fact that they have made a contribution in their promotional materials. However, they may make reference to the contribution in their annual reports or similar documents. In addition they may mention the contribution in a transparency listing on their websites, in special non-promotional pages of their website and similar publications, provided that the content and context have been agreed with WHO.

## EVIDENCE

15. Academic institutions can provide up-to-date information and knowledge on technical issues, and share their experience and engage with WHO in the following: generation of evidence, knowledge management, scientific reviews, information gathering and research. **Any decision in this regard can be taken only after proper risk assessment including the actual or perceived conflict of interest. This risk assessment report shall be made public**

~~16. Intellectual property arising from collaborations with academic institutions is regulated by the agreement with the academic institution. This should be addressed in consultation with the Office of the Legal Counsel.~~ **However, WHO may ensure that the intellectual property arising from collaboration with academic institutions are freely accessible for further research and development or studies as well as non-commercial use.**

## ADVOCACY

17. WHO collaborates with academic institutions on advocacy for health and increasing awareness of health issues; for changing behaviours in the interest of public health; and for fostering collaboration and greater coherence between non-State actors where joint action is required. WHO favours independent monitoring functions and therefore engages with academic institutions working in this field. Academic institutions are encouraged to disseminate WHO's policies, guidelines, norms and standards and other tools through their networks so as to extend WHO's own reach.

## TECHNICAL COLLABORATION

**18.** The Secretariat is encouraged to undertake technical collaboration with academic institutions, provided that it is in the interests of the Organization and managed in accordance with the framework for engagement with non-State actors. **Any decision in this regard can be taken only after proper risk assessment including the actual or perceived conflict of interest. This risk assessment report shall be made public**

**19.** Scientific collaborations are regulated by the Regulations for Study and Scientific Groups, Collaborating Institutions and other Mechanisms of Collaboration.<sup>1</sup> In case of collaboration for product development **collaborative research and development, technology transfer and licensing should, as a general rule, be undertaken only if WHO and the entity concerned have concluded an agreement cleared by the Office of the Legal Counsel that ensures that the final product will ultimately be made widely accessible at affordable prices.**

20. Academic institutions or parts thereof can be designated as WHO collaborating centres in accordance with the Regulations mentioned above. In this context, before granting the status of WHO collaborating centre a due diligence and risk assessment in accordance with this framework is conducted. The collaboration with these collaborating centres is regulated by the aforementioned regulations and reflected in the register of non-State actors.

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<sup>1</sup> Basic documents, 47th ed. Geneva: World Health Organization; 2009, pp 113–120.